

September 23, 2025

Larry Jensen
57536 Hwy 20
Laurel, NE 68745

RE: Proposed Transfer, Section 25, Township 29 North, Range 3 East
Subject: Transfer application process

Larry

Thank you for meeting with District staff to discuss your desired transfer of acres, the items that are necessary when completing a transfer of acres during a sale, and the application form. As requested, the LENRD is providing this correspondence to document the expected process and inform your agent and prospective buyers that you have begun a transfer of irrigated acres. The transfer process is outlined below.

1. Transfer application submitted to the District (signed 7/14/2025).
 - a. The District collects fee for title search (completed 7/14/2025).
 - b. Since the application was completed after March 15 of 2025, the application, once approved, will not be effective until calendar year 2026.
2. County Assessor finalizes the division of the original parcel according to the survey and creates the new parcels (donor and recipient) (completed 8/18/2025).
3. District conducts Title search on donor parcel (completed 9/22/2025).
 - a. **Satisfy encumbrances as necessary.** LENRD staff need a letter from Citizens State Bank informing us the bank knows the intent of Larry Jensen to transfer the irrigated acres and liens currently exist on the property.
4. Complete irrigation during the 2025 irrigation season on donor parcel (Seller).
5. The District files an Irrigation Restriction Easement on the donor parcel (Seller).
6. Terms and Conditions document signed – within 30 days (Buyer). Terms and Conditions include:
 - a. Within 180 days county assessor records need to be updated (Buyer).
 - b. Prior to groundwater withdrawal install and equip the well with a District approved flow meter (Buyer).
 - c. Within 12 months put to use the irrigation activities the District authorized (Buyer).
7. The District files a Notice of Encumbrance on the recipient parcel (Buyer).

8. Irrigation system can be installed at the recipient parcel (Buyer).
9. LENRD conducts a physical inspection to verify the as-built dimensions and configuration of the system on the recipient parcel and confirms that the new system conforms with the number of acres allowed under the application.
 - a. The District incorporates any changes to system design specifications in its records.
10. The District creates and sends a Certification Form to the Seller and Buyer. The Seller and Buyer have 30 days to affirm and sign. Well Modification Form is also signed to update the ownership and irrigated acres with the Nebraska Department of Natural Resources.
11. Once the Certification Form is signed, the District schedules a Certification Hearing, and the new system is Certified once the Board adopts the Certification.

We've enclosed documents requested previously and thank you for your diligence and foresight in contacting the District with your plans for the proposed transfer and working with our staff to get the details in place.

Best regards,



Doug Hallum

Water Resources Manager

CC: Mike Murphy, Brian Bruckner

Enclosures: CTS 25-303 Jensen Title Search
CTS 25-303 Title Search-Jensen
Sec. 25-T29N-R3E-Cedar & Sec. 30-T29N-R4E-Dixon-Current
Sec. 25-T29N-R3E-Cedar & Sec. 30-T29N-R4E-Dixon-Proposed